

# Willamette Valley Community Health Community Advisory Council (CAC)



## Minutes

Date: 1/8/2015  
Time: 5:30-7:30 PM  
Call-in:

Location: WVCH  
Address: 2965 Ryan Dr SE Salem, OR 97301

**Meeting Chair:** Marybeth Beall

**Vice Chair:** Tami Martin

NOA	Kris Anderson	✓	Suellen Nida	✓	Batisse Wilson		<b>STAFF:</b>
NOA	Marybeth Beall	NOA	Kathlynn Northrup-Snyder	✓	Tami Martin		Bill Bouska, OHA
✓	Pam Hutchinson		Tina Smith	✓	Katrina Rothenberger	✓	Stuart Bradley, WVPHA
NOA	Tonya Johnson	NOA	Patrick Vance			✓	Andy Casqueiro, WVPHA
✓	Caroline Larsen		Arturo Vargas			✓	Bill Guest, WVCH

TOPIC	Lead	Notes
<b>Public Comment Sign-up Time</b>	Andy Casqueiro	Those wishing to speak during the public comment period may sign up at this time
<b>Call to order</b>	Marybeth Beall Tami Martin, Co-Chair	
<b>Public Comment</b>	Chair	No members of the public were present
<b>Introductions; Review of Agenda &amp; Approval of Minutes</b>	Chair, Co-Chair & Andy Casqueiro	<b>Action Items:</b> Approval of Minutes- deferred until next month, not enough members attended meeting.  Distribute CAC membership Roster for Review and Update- passed roster around the group and members updated their contact information.
<b>WVCH Executive Director's Report</b>	Bill Guest, WVCH CEO	<b>CHIP Implementation:</b> Andy gave an update on the CHIP accountability matrix including responsible parties for each CHIP goal and their corresponding completion date. This report was to make sure the group was up to date on the implementation of the CHIP goals.

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 Community Advisory Council (CAC)  
 Minutes



<b>Standing Reports:</b> <ul style="list-style-type: none"> <li>Steering committee</li> </ul>	Pam Hutchinson, Katrina Rothenberger	Pam and Katrina discussed the new meeting time for next month CAC, also that Marybeth will be reaching out to those members who have not been meeting the 75% attendance requirement. Marybeth will also be updating the charter that will be discussed at next month meeting.
<b>Membership Recruitment Activity</b>	Steering Committee and All	In order to improve our recruitment efforts- members are going to use their contacts to try and recruit new members for the CAC to try and find a member for the dental care, minorities, and youths.  Suellen- Reach out to Silverton Dentists, and Hispanic population  Tami- Reach out to Salem Leadership foundation  Caroline- contact the interpretive service she works at to find minorities interested in joining the group  Katrina- talk to Capitol Dental and Oregon Child Development Coalition  Pam- reach out to Levi Herrera, Mano a Mano
<b>STRETCH BREAK</b>	All	
<b>Schedule of CCO Reports to the CAC</b>	Steering Committee	<b>Review and Approve</b> revised schedule of requests for CCO Reports to the CAC for 2015- Table until next month.
<b>January CCO Reports:</b> <ul style="list-style-type: none"> <li>CCO General Demographics</li> <li>Most recent Grievance Report</li> <li>Secret Shopper Process</li> </ul>	WVCH staff	<ul style="list-style-type: none"> <li>Stuart and Andy gave a report on WVCH demographics, gender, age, zip code, and language broken down by Marion County, Polk County, WVCH, and All of OHP. Also in the report were a few incentive measures broken down by race and urban vs rural location.</li> <li>The grievance report was pushed back until next month when the appeals and grievance supervisor will be able to give her year-end report to the group.</li> <li>Stuart gave a report on how the secret shoppers work. PHTech runs the secret shopper. If a clinic says they are accepting new patients someone will call posing as a patient with different types of conditions to see if</li> </ul>

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## Minutes

		the clinics are actually accepting patients. Or to see if they are screening new patients.
<b>Proposal for New Meeting Time trial period</b>	Andy Casqueiro, Pam Hutchinson	February, March and April meeting times: 2 <sup>nd</sup> Thursday of the month from 11:30 a.m.– 1:00 p.m. at WVCH with Steering Committee meeting following 1:00 – 1:30
<b>Meeting Adjournment</b>		<b>Next CAC meeting: February 12<sup>th</sup>, 2015</b>

*Possible future agenda items:*

- Outreach/enrollment specialist
- Appeals process
- Integration of dental
- Transportation
- Special populations served by the CCO

**Acronyms**

**BIP** – Biennial Implementation Plan (county behavioral health)  
**CAC** – Community Advisory Council  
**CHA** – Community Health Assessment  
**CHIP** – Community Health Improvement Plan  
**OHP** – Oregon Health Plan

**DCO** – Dental Care Organization  
**WVCH-CCO** – Willamette Valley Community Health CCO  
**OHA** – Oregon Health Authority  
**NOA**- Notified of Absence