

# Willamette Valley Community Health Community Advisory Council (CAC)

## MINUTES

Meeting Date: 2/12/2015

Time: 11:30-1:00 PM

Location: WVP West Conference Room

Address: 2995 Ryan Dr SE Salem, OR 97301

### Attendance

NOA	Kris Anderson	✓	Suellen Nida	✓	Batisse Wilson		<b>STAFF:</b>
✓	Marybeth Beall	✓	Kathlynn Northrup-Snyder	NOA	Tami Martin	✓	Bill Bouska, OHA
✓	Pam Hutchinson	✓	Katrina Rothenberger				Stuart Bradley, WVPHA
NOA	Tonya Johnson		Patrick Vance		<b>GUEST</b>	✓	Andy Casqueiro, WVPHA
✓	Caroline Larsen	✓	Arturo Vargas	✓	Adrienne Mullock	✓	Bill Guest, WVCH

TIME	TOPIC	Notes
11:30	<b>Public Comment Sign-up Time</b>	No members of the public were present.
11:30	<b>Call to order/Introductions</b>	
	<b>Guest presentation:</b> Adrienne Mullock, OHA	Adrienne Mullock, transformation analyst from the transformation center at OHA, shared her role and provided information on main the CAC learning collaborative. Communications regarding changes in CA leadership and memberships were discussed and resolved. She then requested feedback which led to considerable discussion about the effectiveness of accessing Tobacco Cessation information and services from the CCO. Suggestions were offered and the CAC will consider these issues and ideas at future meetings.

	<p><b>Review of Agenda &amp; Approval of Minutes</b></p>	<p><u><b>Action Item:</b> Approval of December '14 and Jan. '15 Minutes</u> December and January minutes were approved.</p>
	<ul style="list-style-type: none"> <li>• <b>CCO Letter of Support proposal</b></li> </ul>	<p>Pam proposed that the CCO provide a letter of support (and offered a sample letter) for the Male Advocates for Responsible Sexuality program sponsored by Marion County Health Department with funding from Oregon State University. The program teaches young men about the risks involved with sexual behavior as well as helping them improve their decision making process. This work will connect with the CCO service population as one of the program goals is to ensure that the young men are connected with primary care. <b>The CAC approved the request of a letter of support from the CCO Board.</b> Bill Guest will take the proposal to the board chair.</p>
	<p><b>Standing Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>Steering Committee</b></li> <li>• <b>Community Health Assessment Workgroup</b></li> <li>• <b>Clinical Advisory Panel</b></li> <li>• <b>OHA Update</b></li> </ul>	<p><b>Review and approve draft CAC Charter Revisions.</b> A document noting changes needed to update the Charter was briefly reviewed and Marybeth requested that comments/input be emailed to her as the steering committee will be working on Charter revisions for review and approval by the CAC at future meetings.</p> <p><b>AmeriCorps Vista Announcement-</b> We have been approved for Vista volunteer for the CAC in which they will help with recruitment and orientation for new members. The interview process will begin shortly.</p> <p><b>CHA workgroup:</b> The workgroup includes multiple partners such as the CCO, United Way, OSU Extension, etc. The group developed two surveys. One survey went to health, social service and education partners. That survey is now closed and had very good response. The second survey went out in hard copy to various sites in Marion and Polk Counties as well as online. Preliminary results will be brought for discussion with CAC and CAP in March or April.</p> <p>Bill Bouska provided a report on the Jan. Clinical Advisory Panel meeting. He reminded the CAC of the June CHIP report to OHA</p>

		deadline.
	<b>WVCH Executive Director's Report</b>	The WVCH board retreat is Tuesday February 17 <sup>th</sup> , in which the board will look over the strategic plan that members of WVP and WVCH have been working on. At the next CAC Bill will report on outcomes of the retreat.
	<b>Membership Recruitment</b>	The CAC needs to add 5 new consumer members to be in compliance with the 51% OHP consumer representation requirement. The group agreed that the past Statesman Journal advertisement helped to recruit members. The CAC proposed that WVCH run another ad and that new OHP member packets include a flyer about the CAC.
	<b>February CCO Reports:</b> <ul style="list-style-type: none"> <li>• <b>Most recent Grievance Report</b></li> <li>• <b>Insurance enrollment report</b></li> <li>• <b>Prenatal Care Report</b></li> <li>• <b>6-month 2014 Metrics Report</b></li> </ul>	<p>The grievance and insurance enrollment reports have been deferred to the March meeting.</p> <p>Andy distributed a data sheet with some pregnancy data from 2013 and 2014. This was general demographic information for OHP mothers who gave birth over that time frame.</p> <p>No action was taken on when to receive the 6 month 2014 Metrics report</p> <p>Discussion followed regarding the content of such reports and the CAC's desire for information re: how it relates to progress in CHIP goals.</p>
1:00 p.m.	<b>Next Meeting/Meeting Agenda Items</b>  <b>Meeting Adjournment</b>	<b>Next CAC meeting:        March 12, 2015</b>  <b>Agenda item: Communicating with the CAP and Board of Directors:</b> Review of "Issue Brief" template; discussion of input on format, use and process  The meeting was adjourned at 1:00 p.m.
1:00	<b>Steering Committee meeting</b>	The CAC Steering Committee convened after adjournment of the CAC.

