



# WVCH Community Advisory Council Meeting Minutes

**Date:** 7/25/16

**Time:** 11:30 AM to 1:30 PM

**Attendees:**

Wendy Beavis		Heidi Petersen	phone	Staff	
Pam Hutchinson	X	Arturo Vargas-Chair		Bill Bouska, OHA	
Tonya Johnson	X	Batise Wilson	X	Stuart Bradley, WVP	X
Caroline Larsen	X	Tami Martin	X	Bill Guest, WVCH	X
Donna Davis	X	Victor Musial		Rachael Barnett, WVCH	X
Kathlynn Northrup-Snyder	Phone	<b>Guests:</b>		Patricia Godsey	
Katrina Rothenberger/Wendy Zieker	x	Tina Smith-consumer	X		
Angie Torres	X	Ken Hetsel-ROCC	X		
		Lisa Lilico-Consumer	X		

**Agenda Topics**

Call to Order	The meeting was called to order at 11:34 AM.
Public Comment	There was no public comment.
Call to Order; Review of Agenda & Approval of Minutes	The meeting was called to order at 11:35. Ms. Martin welcomed everyone. Ten out of thirteen committee members were present, therefore there was a quorum. The minutes of the May and June meetings were approved.
Standing Reports: <ul style="list-style-type: none"> <li>Steering Committee</li> <li>WVCH Board</li> <li>OHA Update</li> <li>CAP Update</li> </ul>	The Steering Committee did not meet this month since the agenda did not change. Mr. Guest reviewed the new board officers elected by the WVCH Board. Education at board meetings has been added to the agenda. The State is putting through the new waiver showing a focus on housing in the next 5 years. Mr. Bradley gave an update on the CAP. Most of the last meeting was spent reviewing grant applications. The CAC will have an opportunity to review the grants and provide recommendations. Quality Incentive Metrics were reviewed. Several metrics were achieved by a small percentage. WVCH did achieve 100% funding for 2017.
CAC Charter Review	Ms. Martin addressed the CAC charter. She highlighted the purpose of the CAC is to serve as a bridge between WVCH consumer members, community based organization of Polk and Marion County, and WVCH. The missions were also reviewed with an emphasis on striving to achieve health equity, eliminate disparity, and improve health of all groups. The discussion led to recruiting new members to the CAC and the representation the council would like to have. It is time to be a results oriented council with action taken on initiatives outside of meetings.
CAC Support	Mr. Guest spoke to CAC support and what had occurred in the past. The administrative support has been added through the Executive Assistant role at WVCH. A matrix was developed to tally duties and time required to support the CAC and will be reviewed for need of additional support. It was suggested to review what other CAC's are doing. A Transformation and Accountability committee has been formed and have met a few times. The goal of the committee is to define transformation and work with other committees on the work of transformation. It was called out that the WVCH members do see the difference in services provided such as chiropractic and ABA therapy. Conversation moved to how the CAC can move forward with engaging culturally diverse members.
Introduction to Decision Tree and SMART tools	Tabled
Miscellaneous	Mr. Guest reviewed the quality incentive metrics results through the State in



	<p>comparison to WVCH metrics results. Surveys are sent out to a small number of members by OHA. Survey results are not available by demographic or clinic so it is difficult to provide follow up to dissatisfied members.</p> <p>Mr. Guest distributed charts breaking down demographics of WVCH and services being provided in mental health, access to services, and drug and alcohol services.</p>
Election to Board from CAC	<p>The charter for the CAC states the chair of the committee is to be appointed to the WVCH Board. No action is required by the CAC.</p>
Adjournment	<p>The meeting was adjourned at 1:01 PM. Next meeting is August 25, 2016 at WVCH.</p>