



WVCH Community Advisory Council Meeting Minutes

Date: 8/25/16

Time: 11:30 AM to 1:30 PM

Attendees:

Wendy Beavis		Heidi Petersen	X	Staff	
Pam Hutchinson		Arturo Vargas-Chair		Stuart Bradley, WVP	X
Tonya Johnson	X	Batiste Wilson		Bill Guest, WVCH	
Caroline Larsen	X	Tami Martin	X	Rachael Barnett, WVCH	X
Donna Davis	X	Victor Musial		Patricia Godsey	X
Kathlynn Northrup-Snyder	Phone	Guests:			
Katrina Rothenberger/Wendy Zieker		Tina Smith-consumer	X		
Angie Torres	x	Ken Hetsel-ROCC	x		
		Ann Krier-Planned Parenthood	x		
		Diana Guerrero-PhTech			

Agenda Topics

Call to Order	The meeting was called to order at 11:30 AM.
Public Comment	There was no public comment.
Call to Order; Review of Agenda & Approval of Minutes	The meeting was called to order at 11:35. Ms. Martin welcomed everyone. Seven out of thirteen committee members were present, therefore there was a quorum. The minutes of the July meeting was approved.
Standing Reports: <ul style="list-style-type: none"> Steering Committee WVCH Board OHA Update CAP Update 	<p>The steering committee continues to work on agenda development that that concentrates on the goals of the CAC.</p> <p>Bill Bouska is no longer with the Oregon Health Authority. He accepted a position in the private sector.</p> <p>Please remember to take and post the flyers available in English and Spanish. The Orientation booklet is available for each CAC member to take and review. Please provide feedback to Ms. Martin.</p>
Process Update: Grant Forms	Three grants were sent out for review. The scoring tool was also reviewed. Scoring tools are due back to WVCH by September 9. A summary will be provided at the September 22 meeting and will also be provided to the Board for review.
Community Calendar	The draft community calendar was reviewed. Events that are related to the goals of the CAC should be added to the calendar. There was discussion on how to support community events. WVCH can provide support with flyers, applications, and other documents. Members of the CAC are requested to attend events for the purpose of recruiting new CAC members. Several upcoming events were identified and volunteers were requested to attend.
New Member Process	Angie Torres and Diana Guererro, representing PhTech, gave an overview of the Oregon Health Plan enrollment and assignment process. The new member process and the re-enrollment processes were reviewed. Customer service duties and responsibilities were discussed. Member handbooks and welcome letters were distributed for review. If there are any questions, comments, or suggestions please submit to WVCH for follow up.
Newsletter Update	A copy of the WCVH member newsletter was distributed. There has not been member input at this point. If there are suggestions for the newsletter please submit to Stuart Bradley or Rachael Barnett. Suggestions were to add updates to coverage benefits, support letters from current members of the CAC, and CAC meeting dates and times.
Adjournment	The meeting was adjourned at 1:01 PM. Next meeting is September 22, 2016 at WVCH

